

• I have been present days.

• I have been absent days.

• My goal is to improve my attendance. I will ensure that I miss no more than \_\_\_ days for the rest of the year. (*9 or fewer absences = satisfactory attendance*)

My Attendance

SUCCESS PLAN

Possible Strategies to MY Attendance Goals

* I will make attending school every day a priority.
* I will keep track of my attendance and absences.
* I will set my alarm clock for ­­­­ a.m.
* I will attend school every day unless I’m truly sick.
* I will find a relative, friend or neighbor who can take me to school if I miss my bus.
* If I am absent, I will contact my teachers to find out what I missed.
* If I am absent, my parent or guardian will notify the school within 48 hours.
* I will set up medical and dental appointments for weekdays after school. If I must make a medical appointment during the school day I will try to attend school the majority of the day.
* When I am struggling with a challenge that is keeping me from school I will confide in an adult at school and seek help.

To improve my attendance, I commit to the following:

|  |  |
| --- | --- |
| 1. |  |
| 2. |  |
| 3. |  |

*We will review progress to meet this goal in one month.*

Student Signature: Date:

Parent Signature: Date:

School Staff Signature: Date:

**MY HELP BANK**



1. **My Family**: List who lives in your house.
2. **Everyday Helpers**: Identify who you can call on to help you get to school or resolve a problem. These are people like friends, neighbors, school staff, and relatives who can help regularly.
3. **Occasional Helpers**: Identify people who probably cannot help every day, but can help in a pinch. Maybe it’s a godparent, a relative or a friend who lives outside your neighborhood but can be there for short stints.
4. **Potential Helpers**: Identify people who are part of your school community, church or neighborhood who are able to help—if you ask.

**EVERYDAY HELPERS**

**OCCASIONAL HELPERS**

**MY FAMILY**

**POTENTIAL HELPERS**

1. **My Family**:
2. **Everyday Helpers**:
3. **Occasional Helpers**:
4. **Potential Helpers**:

If I need help getting to and from school or with a barrier to attendance, I will ask the following people help me out:

**Name:** **Best Contact Number:   
  
Name:** **Best Contact Number:**

**Name:** **Best Contact Number:**



**CHRONIC ABSENCE** = 18 absences  
 (10% of school year)

**Warning Signs** = 3 absences

**Satisfactory Attendance** = 2 or fewer absences

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **August 2017** | | | | | | | | | | | | | | | | | | | |  | | | **September 2017** | | | | | | | | | |
| **Sun** | | **Mon** | | | **Tues** | | | **Wed** | | | **Thurs** | | | **Fri** | | | **Sat** | |  | | | **Sun** | | | | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** |
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| **13** | | **14** | | | **15** | | | **16** | | | **17** | | | **18** | | | **19** | |  | | | **10** | | | | **11** | **12** | **13** | **14** | **15** | **16** |
| **20** | | **21** | | | **22** | | | **23** | | | **24** | | | **25** | | | **26** | |  | | | **17** | | | | **18** | **19** | **20** | **21** | **22** | **23** |
| **27** | | **28** | | | **29** | | | **30** | | | **31** | | |  | | |  | |  | | | **24** | | | | **25** | **26** | **27** | **28** | **29** | **30** |
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| **October 2017** | | | | | | | | | | | | | | | | | | | |  | | | **November 2017** | | | | | | | | | |
| **Sun** | | **Mon** | | | **Tues** | | | **Wed** | | | **Thurs** | | | **Fri** | | | **Sat** | |  | | | **Sun** | | | | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** |
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| **December 2017** | | | | | | | | | | | | | | | | | | | |  | | | **January 2018** | | | | | | | | | |
| **Sun** | | **Mon** | | | **Tues** | | | **Wed** | | | **Thurs** | | | **Fri** | | | **Sat** | |  | | | **Sun** | | | | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** |
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| **February 2018** | | | | | | | | | | | | | | | | | | | |  | | | **March 2018** | | | | | | | | | |
| **Sun** | | **Mon** | | | **Tues** | | | **Wed** | | | **Thurs** | | | **Fri** | | | **Sat** | |  | | | **Sun** | | | | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** |
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| **April 2018** | | | | | | | | | | | | | | | | | | | |  | | | **May 2018** | | | | | | | | | |
| **Sun** | | **Mon** | | | **Tues** | | | **Wed** | | | **Thurs** | | | **Fri** | | | **Sat** | |  | | | **Sun** | | | | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** |
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